

Please complete the following information and return with volunteer opportunity lists: (Please return before September 10, 2007)

(Please print)

Last Name: _____ **First Name:** _____

Home Phone: _____ **Work Phone:** _____

Cell Phone: _____ **E-Mail:** _____
(Please print your email address clearly)

Are you interested in receiving emails regarding school related communications?

___ **Yes** ___ **No**

Child's Name: _____ **Teacher:** _____ **Team #** _____

Child's Name: _____ **Teacher:** _____ **Team #** _____

Do you have any special talent/s you can share with us? Please tell us more:

Please list any additional information, thoughts or ideas you may have:

EVENT/COMMITTEES	MONTH	DESCRIPTION	INTERESTED IN ASSISTING?	INTERESTED IN CHAIRING THE EVENT?
Meet the Teacher Night	Sept. 27	This event allows parents the opportunity to visit their child's classroom and school. Volunteers will set up and clean up a welcome table for parents, set up coffee and solicit baked goods from PTA bakers.		
Red Ribbon Breakfast	Oct. 26	Volunteers are needed to set up and serve breakfast to students.		
Reflections Committee	Sept. Thru Dec.	The program offers students the opportunity to create works of art for fun and recognition. Members who serve on this committee will assist by informing the students of the program, collecting the artwork and judging the artwork at a local level. Members receive guidance from the State PTA Reflections Chair.		
Yearbook Committee	Oct - May	This is an opportunity for parents from all grades to assist in creating a yearbook for all grades.		
Holiday Parade	Oct - Nov	Volunteers are needed to design a float for the Salem Holiday Parade. The theme of the parade this year is "Polar Express". Volunteers are also needed to build the float and assist the children the day of the parade. The parade occurs on the Sunday after Thanksgiving. This is a great way to show off your creativity and your Soule School pride!!!		
Pizza Bingo	Nov. 16	Volunteers assist with a fun-filled night of pizza and the game of BINGO. Set up and clean up of the event		
EVENT/COMMITTEES	MONTH	DESCRIPTION	INTERESTED IN ASSISTING?	INTERESTED IN CHAIRING THE EVENT?
Holiday Store	Nov. 29 and Nov. 30	This event takes place during the school day and provides an opportunity for all children to purchase small, inexpensive gifts for their families. Volunteers shop for holiday store items, set up/clean up store and assist children with shopping on the day of the event.		

Cocoa with Santa	Dec. 8 (Sat.)	Families are invited to come join Santa for cocoa. Beverages, treats and crafts are provided along with a holiday picture. Volunteers are needed to provide assistance with set up/clean up, helping the children with crafts, etc.		
Cultural Festival	Jan. 24	This is an evening to celebrate the Soule School's diversity. Soule School families join together to sample food from around the world as well as make crafts and learn about activities from different cultures. Volunteers organize dancers, food, crafts and assist with set up and clean up of the event.		
Movie Night	March 14	This is an evening for both students and their parents. While the students enjoy popcorn and a movie in the cafeteria, parents participate in various educational workshops throughout the evening. Volunteers are needed to locate speakers for the workshops, chaperone the children, clean up and set up of the event.		
EVENT/COMMITTEES	MONTH	DESCRIPTION	INTERESTED IN ASSISTING?	INTERESTED IN CHAIRING THE EVENT?
Ice Cream Social	April 17	Students and parents enjoy ice cream sundaes while they also tour the classrooms to view all of the wonderful work the students have done throughout the year. Volunteers are need to order the ice cream, serve the sundaes. Also help is needed with set up and clean up of the event.		
Earth Day	April 25	This is a day when students work together to clean up the school grounds. Students and staff plant flowers, spread mulch and clean away all of the debris left over from the winter months. Volunteers assist in supervising the students during this activity.		
Teacher Appreciation Week and Luncheon	May 5 thru May 9	This is a week long event to show our gratitude to the staff of the Soule School. Volunteers assist with organizing events throughout the week, bringing in various treats for the teachers and assisting with the teacher luncheon.		
		Volunteers are needed to serve the students at the end of the		

End of the Year Breakfast	June 6	year breakfast. This is a free breakfast provided by the PTA. Volunteers purchase the food, prepare it and clean up after the event.		
Back to School Picnic (2008)	Sept 2008	This is the picnic we have the first full week of school. You will be signing up for the next year's picnic . Volunteers are needed to set up the event, serve the food, and clean up at the end of the event.		

Please check off the events you are interested in and attach to the form that includes your name, phone #, etc. Please return all forms before September 10, 2007.

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Year Round In-School Activities:

Please Note: The teachers and/or staff of Soule School coordinate many of the activities listed below. Some activities may be weekly while others are on an as needed basis:

In-School Activity	DESCRIPTION						Would you like to participate?
Classroom support	This varies depending on teacher's needs. It may include copying, laminating, classroom activities, reading to the class, assisting with bulletin boards, etc. The need may be in your child's classroom or assisting a teacher from another class. Are you willing to assist in another classroom besides your child's class? ___ Yes ___ No (This is a great help to the staff) Please check off when you are available:						
		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
	AM						
	PM						
Room Parent	Assist teacher with classroom parties (Halloween, Winter Holidays, and Valentine's day). Volunteers contact other classroom parents for party supplies and assist on the day of the event. You will be notified by the volunteer coordinators if you are selected.						
In-School Activity	DESCRIPTION						Would you like to participate?
Soule School Sign	A volunteer is needed to keep the sign in front of the school up to date. This person						

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	will come in as needed to change the information on the sign board in front of the school.	
Photographer	This is a great opportunity for a shutter bug. Volunteers will take pictures at school wide events and then upload the pictures to the yearbook web site.	
Publishing Center	Volunteers laminate and bind books written by students in the classroom. This volunteer opportunity occurs throughout the year.	
Hospitality Events	Volunteers work together to coordinate refreshments and coffee for certain PTA and school sponsored events throughout the year. A list of interested bakers is provided to the committee.	
Read-A-Thon	This occurs from January-March (volunteers begin in December). Over the course of the read-a-thon, children are encouraged to read as much as they can. Milestones are set and when children meet the requirements, they progress to the next level. Classroom volunteers track the students progress by going into the classroom to review the students logs. This is a time commitment of 1-2 times per week.	
Die-Cut Machine	Volunteer(s) will work on the die cut machine to make fun objects and letters for use in the classroom and hallways. Instruction will be given.	
Resource Room	Volunteers are needed in the Resource Room. You will assist students with reviewing flash cards and sight words.	
In-School Activity	DESCRIPTION	Would you like to participate?
Recess Ranger Organizers	This is a volunteer opportunity to oversee a new program. Twelve students will be trained to organize and run activities at recess. Adult volunteers will be needed to ensure the success of this program by overseeing the students. Responsibilities will include gathering the equipment for recess and returning the equipment at the end	

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	<p>of recess; ensuring that activities begin in a timely manner and run smoothly, assisting students through the activities.</p> <p>Recess Rangers will begin in October and occur on Wednesdays and Fridays during morning recess (8:10 - 8:45), as well as, lunch recesses (12:05 - 12:30 and 12:40 - 1:05)</p>	
Risograph	<p>This is a weekly event. Volunteers go to the Fisk School to make copies on the high-speed copier machine.</p>	
Fundingfactory.com	<p>Old cell phones and used print cartridges are collected throughout the year and sent to the Funding Factory. Points are rewarded and may be redeemed for cash back to the Soule School.</p> <p>1-2 volunteers are needed to coordinate this effort. Flexible schedule to be determined by the volunteers.</p>	

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In Home Activities:

At Home Activities	DESCRIPTION	Would you like to participate?
Box Tops for Education	This is an ongoing activity throughout the year. The Soule School collects Box Tops for Education (labels offered by different food manufacturers) sent into school from students and parents. These allow our school to receive dollars which are used to purchase educational items for the children. Volunteer(s) coordinate supplied program package.	
Membership Committee	The official membership drive occurs in the fall. Volunteers work with the Vice President to promote awareness of the PTA's goals and encourage involvement through membership.	
Word Processing	Volunteer(s) are needed to assist teachers with typing forms, classroom sheets, etc. This activity can be done on a home computer and then brought to the teacher.	
Bakers	Volunteers are needed to supply baked goods for various events throughout the year.	